

## NOTICE

**Notice** is hereby given that the Sixteenth Annual General Meeting of the Members of **Chaitanya India Fin Credit Private Limited** will be held at a shorter notice on Tuesday, 30<sup>th</sup> September 2025 at 2.00 P.M. at the Registered Office of the Company at Level 20, Sunshine Tower, Senapati Bapat Marg, Elphinstone Road, Mumbai – 400013 either in person or through Video Conferencing (VC)/ Other Audio Visual Means (OAVM), to transact the following business:

### ORDINARY BUSINESS:

**1. To adopt Audited Financial Statements of the Company for the Financial Year ended 31<sup>st</sup> March 2025:**

To consider and, if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

**“RESOLVED THAT** the Audited Financial Statements comprising Statement of Profit & Loss of the Company for the financial year ended 31<sup>st</sup> March 2025, the Balance Sheet as at that date and Cash Flow Statement for the financial year ended 31<sup>st</sup> March, 2025 together with the Notes as annexed thereto and the Reports of the Auditors and the Board of Directors, thereon as circulated to the Members, be and are hereby considered and adopted.”

By Order of the Board of Directors of  
**Chaitanya India Fin Credit Private Limited**

**Sd/-**

**Neeraj Jain**

Company Secretary and Chief Compliance Officer  
Membership No.: A12273

Date: 25<sup>th</sup> September 2025

Place: Mumbai

### NOTES:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE “MEETING/AGM”) IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING THE PROXY SHOULD HOWEVER BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING.**

**A PERSON CAN ACT AS A PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.**

2. Pursuant to the provisions of Section 113 of the Companies Act, 2013 Institutional/Corporate Members (i.e. other than individuals/HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG Format) of its board or governing body resolution/authorization, etc., authorizing their representative to attend the AGM on its behalf and to vote in the AGM.
3. A proxy form along with an attendance slip is annexed to the Notice.
4. Members are requested to bring their copy of the Notice at the Annual General Meeting.
5. The route map to the venue of the AGM as per the requirement of Secretarial Standard - 2 is attached for the perusal of the Members.
6. Members/Proxies are requested to bring in a duly filled Attendance Slip attached herewith to attend the Meeting.
7. The members have the option to participate in the meeting either in person or through Video Conferencing (VC) / Other Audio-Visual Means (OAVM).
8. The Ministry of Corporate Affairs ("MCA") has vide its Circular dated 19<sup>th</sup> September 2024 permitted the holding of the AGM through VC/OAVM, without the physical presence of the Members at a common venue till 30<sup>th</sup> September 2025. In compliance with the provisions of the Companies Act, 2013 ("the Act"), and MCA Circulars, the AGM of the Company is being held in a hybrid mode either in-person or through VC / OAVM.
9. In compliance with applicable provisions of the Act read with the MCA Circulars, the AGM of the Company is being conducted through VC/OAVM. Standard-2 on General Meetings issued by the Institute of Company Secretaries of India ("ICSI") read with Clarification/ Guidance on applicability of Secretarial Standards - 1 and 2 issued by the ICSI, the proceedings of the AGM shall be deemed to be conducted at the registered office of company which shall be the deemed venue of the AGM.
10. The Member's log-in to the Video Conferencing platform shall be considered for record of attendance at the AGM and such Member attending the Meeting will be counted for the purpose of reckoning the quorum under Section 103 of the Act.
11. **AGM through VC/OAVM:** Members will be provided with a facility to attend the AGM through video conferencing platform. Members can join the AGM, 15 minutes before the scheduled time of commencement of the AGM.
12. **Instructions for Members for Attending the AGM through VC/OAVM are as under:**
  - a. Attending the AGM: Members will be provided with a facility to attend the AGM through the video conferencing platform. The Login credentials will be shared separately.
  - b. Members may join the Meeting through Laptops, Smartphones, Tablets and iPads for better experience.
  - c. Members who need assistance before or during the AGM may contact Mr. Neeraj Jain, Company Secretary by sending an email request at the email id: [Neeraj.m.jain@svatantra.adityabirla.com](mailto:Neeraj.m.jain@svatantra.adityabirla.com)



## Chaitanya India Fin Credit Private Limited

### CHAITANYA INDIA FIN CREDIT PRIVATE LIMITED

CIN: U67190MH2009PTC427833

**Registered Office:** Sunshine Tower, Level 20, Senapati Bapat Marg, Elphinstone Road,  
Mumbai- 400013; Phone No. +91 22 61415900; [www.chaitanyaIndia.in](http://www.chaitanyaIndia.in)

### ATTENDANCE SLIP

Regd. Folio. No/DP. Id/ Client id	
Name of shareholder:	
Address of shareholder:	
Proxy Name:	
Address of proxy:	

Members or their proxies are requested to present this form for admission, duly signed in accordance with their specimen signatures registered with the Company.

I/We hereby record my/our presence at the Sixteenth Annual General Meeting of the Company to be held on **Tuesday, 30<sup>th</sup> September 2025 at 2.00 P.M.** at Sunshine Tower, Level 20, Senapati Bapat Marg, Elphinstone Road, Mumbai- 400013, Maharashtra, India

Please (✓) in the box

1. Member
2. Proxy

Signature of member/Proxy

**FORM NO MGT- 11  
PROXY FORM****[Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies  
(Management and Administration) Rules, 2014]**

**CIN** : U67190MH2009PTC427833  
**Name of the Company** : Chaitanya India Fin Credit Private Limited  
**Registered Office** : Sunshine Tower, Level 20, Senapati Bapat Marg, Elphinstone Road,  
Mumbai- 400013, Maharashtra, India

Name of the member :  
Registered address :  
E-mail Id :  
Folio No :  
DP ID :

I, being the holder of \_\_\_\_\_ Equity shares of the above-named company, hereby appoint

1.	Name	:	
	Address	:	
	E-mail ID	:	
	Signature	:	

as my/ our proxy to attend and vote (on a poll) for me/ us and on my/ our behalf at the Sixteenth Annual General Meeting of the Company to be held on **Tuesday, 30<sup>th</sup> September 2025, at 2.00 P.M** Sunshine Tower, Level 20, Senapati Bapat Marg, Elphinstone Road, Mumbai- 400013, Maharashtra, India and at any adjournment thereof in respect of such resolutions as are indicated below:

<b>Resolution No</b>	<b>Particulars</b>	<b>Favor / against</b>
<b>ORDINARY RESOLUTIONS</b>		
1.	To adopt the audited financial statements of the Company for the financial year ended March 31, 2025, together with reports of the Board of directors and of the Statutory auditor thereon	

Signed this on the \_\_\_\_\_ day of \_\_\_\_\_ 2025

\_\_\_\_\_  
Signature of shareholder

\_\_\_\_\_  
Signature of Proxy holder(s)

Affix  
Revenue  
Stamp

**Note:** This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

16<sup>th</sup> Annual General Meeting of Chaitanya India Fin Credit Private Limited to be held at the Registered Office of the Company at Level 20, Sunshine Tower, Senapati Bapat Marg, Elphinstone Road, Mumbai - 400013 on **Tuesday, 30<sup>th</sup> September 2025 at 2.00 P.M.**

Prominent Landmark: Near One International Centre



**ROUTE MAP**